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**UNIVERSITÄT
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Dear all,

More and more people work in the CB building, time then to remind some basic rules:

1) The CB building is a research facility, this before being a bar and/or a restaurant. ;) Then please ventilate the dining room on ground floor to eliminate all cooking smells after having had your meal (open main door and windows, not only on ground floor but in the staircase as well). Much too often, there is no ventilation operation after lunch, with lots of smells floating behind... But ventilate for no more than 10' during the heating period to save energy.

2) The lights on the ground floor (dining room and main hall) don't switch off automatically. Please switch off these lights when nobody is present in these rooms, including when we have seminars, meetings, journal clubs nearby. This is our slight contribution to energy sparing.

3) The toilets are located next to the seminar room and to the kitchen and dining room. Close their doors after usage, in order to avoid bathroom smells to invade the place.

4) In any office there is an electricity multiple socket. Please connect all your devices to this multiple socket and switch it off (orange switch) when you are quitting your office. Stand-by energy consumption is a huge issue, to be taken seriously. Don't leave your devices on stand-by unless absolutely necessary. We so contribute to a greener planet.

5) The big bins in office rooms are for paper and cardboard only, except the small insert which is for not recyclable garbage. Sort out your garbage and don't mix paper/cardboard with the rest. It is your responsibility to regularly empty your paper bin into the main container next to front door, outside the building. The rest will be disposed of by the cleaner. I remind you as well that we have several containers (metal, glass, batteries, etc.) on the ground floor to sort the garbage. Please sort your garbage out. I have lately seen several big bins with garbage mixes (plastic, with food remains and plastic, etc.). Not really a modern approach to our environmental problems!

Best thanks to all to follow these basic rules!

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**ECOLOGY & EVOLUTION
CONSERVATION BIOLOGY**

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